

## **FUNDRAISING**

### **POLICY: Churchwide Fund Raising for Operating Budget**

Church members or groups are required to submit a plan to the Finance Committee for fundraising efforts that will support the general operating budget.

### **POLICY: Fundraising for community projects**

Generally, fundraising for groups that are not affiliated with the church is discouraged. A group affiliated with the church is an external organization that is connected to the church through a current lay ministry of the church or is a recognized Unitarian Universalist Association organization.

### **POLICY: Fundraising for Specific Projects**

Any church fundraising activity undertaken by a group within the church for a need or project outside the scope of the current year's approved operating budget must be brought to the staff and/or committee under which the program falls and to the Finance Committee to approve or disapprove the activity. Monies raised through the activity will be put into the church budget in a fund earmarked for the purpose of the approved project. Any monies raised in excess of that required for the approved project will go into the general operating fund.

The following guidelines will be used to evaluate proposed fundraising activities: the group should be affiliated with the church, the fundraiser cannot put undue burden on congregants, the activity must not conflict with special collections, the money must be used in a way that is consistent with the Church's mission, and the fundraiser must be consistent with not-for-profit status.

In seeking approval for a fundraising activity, the group will be asked to:

1. Submit a form that will summarize the event and provide information used for approval of the event or project. Depending on the scope of the activity, the group will need to work with the appropriate committee or staff person to address any logistical or operational concerns (insurance liability, facilities impact, etc.
2. Receive approval from the appropriate committee for the project, if needed. (Example: if the youth group wants to sell babysitting services to raise money to replace the swing set on the playground, the RE Committee and Facility Committee would need to approve the swing set replacement project.)

**POLICY: Religious Education Program Fundraising Projects**

The Religious Education program sponsors a number of small fundraising projects as part of the program, including fundraising for the Coming of Age Program and Youth Group. These fundraisers are scheduled at the beginning of the church year and are exempt from the above policy.

**POLICY: Donate-The-Plate**

One Sunday per month is designated a Donate-The-Plate Sunday. All monies received during the Sunday offering, except payments for operating pledges and other specific payments, are collected and given in the name of the church to a non-profit whose mission is aligned with the church's mission.

This document was created with Win2PDF available at <http://www.win2pdf.com>.  
The unregistered version of Win2PDF is for evaluation or non-commercial use only.  
This page will not be added after purchasing Win2PDF.