

Shawnee Mission Unitarian Universalist Church

Board of Trustees Meeting

August 11, 2014 6:00 p.m.

Board Room

INVITE everyone in a caring community

INSPIRE the search for spiritual growth

INVOLVE all in working for a peaceful, fair and free world.

Voting members	
Fiske Miles, President	X
Zach Irwin	X
Jennifer Nelson	X
Terry Cushman	X
Ellen Landsbaum	X
John Howard	X
Non-voting members	
Rev. Benjamin Maucere	X
Vickie Trott, Treasurer	
Michael Monthey, Secretary	X
John Holloway	X
Others	
Adam Koehler	X
Kim Enyart	X

Fiske called the meeting to order at 5:58 PM.

Chalice Lighting

Consent Agenda: Jen moved to approve the Consent Agenda as modified, seconded by Terry. Approved unanimously.

- **Agenda, August 11, 2014 Board of Trustees Meeting**

- **Minutes, July 14, 2014 Board of Trustees Meeting**

- **Staff Reports, July 2014**

- **Treasurer's Report, July 2014**

- **Executive Committee Report**

- Executive Committee approved use of Fellowship Hall bulletin board for posting Board minutes, budget documents and other church business documents.
- Vickie Trott has been meeting with masons to get bids and plans on the dumpster enclosure required by the master plan. The work will be completed by November. Phil Hannon is working with a lighting designer on the additional and upgraded exterior parking lot lights required in the master plan. No information about timing of that work at this point.
- Harvesters' Our Community Can Drive is Saturday, September 27. All day event in which SMUUCH will be a collection site for groups in the area who have collected food through their organization – scout troops, neighborhood drives. A Harvesters' truck will be in our parking lot all day to collect food. Good exposure for the church.
- Mortgage Burning Celebration – Immediately after the service, Sunday, October 5 with cake in the shape of the church and punch for fellowship hour. Vickie Trott has discussed with Rev. Benjamin and this works for him. Donations have been received to cover costs. Vickie proposes inviting the mayor and city council of Lenexa and Commerce Bank people, possibly other local dignitaries.
- Social Justice Group – Red Ribbon Team, Terry Cushman leader – AIDS support activities. Has been active for 2 years, was approved by Rev. Thom Belote.
- Connie Strand has been discussing with Sara Sautter on how to disengage from Julia's Voice, as well as a Café Press site. Fiske will meet with Sara and will report back to the board.
- Magellan gas and diesel pipeline goes under the railroad and may lay out piping on our site. Will take 3-4 days once work begins.

New Business

- 1) Vote to approve Penny Burge for Personnel Committee
 - a. Ellen moved to approve, Terry seconded, passed unanimously.
- 2) Creation of Archive Team
 - a. Sue Hamilton and Betty Strand have been working on the archives. Consider creating an archive team. Fiske will approach them to see if they would like to lead the team and assemble the team.
- 3) Danny Novo retiring as webmaster
 - a. Danny and Fiske to talk to Spring Lennox.
- 4) Life insurance for staff
 - a. Life insurance is the UUA plan, employees will pay the premiums, except for Rev. Benjamin.
 - b. Ellen moved and Terry seconded to offer the opportunity to purchase life insurance to all employees, motion passed unanimously
- 5) Budget shortfall for minister compensation
 - a. There appears to be just shy of a \$21,000 shortfall in the budget for the interim minister benefits line item (in reference to the health savings account).
 - b. Need to determine the amount of the shortfall. Vickie action item.
 - c. Suggest going to the endowment to fund the difference. (Sandra Hannon is chair)
 - d. Jen suggested to table this item until next month when the number is known.
- 6) Discuss replacing Vice President.
 - a. Linda Trout has resigned her position on the board, leaving the position of Vice President vacant.
 - b. Fiske appointed Zach Irwin to the position as Vice President, the appointment was subsequently approved by the board unanimously. Per the board bylaws, Zach will not carry the post of president-elect. The president will be elected from those on the board by the church membership at the next general meeting.
- 7) One service versus two?
 - a. We will remain at one service, but this issue will be revisited in six months.

Old Business

- 1) Vote on New Life School agreement

- a. Jen moved and Terry seconded to sign the new life school memo of understanding, motion passed unanimously.
- 2) Safety Audit, Ellen Landsbaum
 - a. Ellen would like to contact Megan to help create a committee to continue the work Megan had done last year. Ellen would also like to contact Phil Hannon and Barbara Herrin. Ellen would also be on the committee.
- 3) August Signup coordination, Fiske Miles
 - a. Need to find an auction committee chair.
 - b. Jen may be willing to co-chair.
 - c. The board doesn't need to do the signups, but we do need a volunteer coordination team.
 - d. Board to bring a list of names for the next board meeting.
- 4) Tabled Staff Admin Policy Recommendations – Conflict Resolution and Performance Assessment and Staff job descriptions. How to Proceed?
 - a. Rev. Benjamin will contact the staff admin committee and the policy committee and will inform the board of the decisions made.

Action Checkout

- Fiske to contact Sue Hamilton and Betty Strand on creating an archive team and charter for the team.
- Zach and Vickie to determine budget shortfall.
- Fiske to talk to Caroline Dawson about the vacant board position.
- Kim to give the executive committee a hymnal count and chair count.
- Ellen to contact Megan Irwin, Phil and Barbara to join a committee on safety.
- Entire board to bring a list of options for volunteer coordination team to the next board meeting.
- Mike to find the charter for the staff administration committee and the personnel for Rev. Benjamin.

August 23rd, startup workshop with Rev Benjamin 9AM-4PM

Meeting was adjourned at 7:43 PM.

Next Scheduled Meetings:

Executive Committee: 5:30 Tuesday, September 2, 2014

Board of Trustees Meeting: 6:00 Monday, September 8, 2014 – Board Room

Start-up workshop with Rev. Benjamin facilitated by Lisa Presley, 9AM-4PM Saturday, August 23, Board Room