

Shawnee Mission Unitarian Universalist Church

Board of Trustees Meeting

May 13, 2013 6:00 p.m.

Board Room

<b>Voting members</b>	
Lisa Wilson, President	x
Fern Aron	
Annette Box	x
Allen Goold	x
John Holloway	x
Fiske Miles	x
Jennifer Nelson (also Secretary)	x
<b>Non-voting members</b>	
Thom Belote, Minister	x
Vickie Trott, Treasurer	x
<b>Others</b>	
Sara Sautter, Director of Congregational Life	x
Rachel Wathen, Director of Religious Education	x
Tiffany Johnson	x
Phil Hannon	x
Megan Irwin	x

Lisa called the meeting to order at 6:07 PM.

**Minister's Moment:** Thom recalled that 10 years ago this month, the congregation voted to call him as minister and read a reading he used at that time called Prayer for this Church. He also shared that in his ministry, he'll be officiating for a memorial service for two of the victims of a quadruple homicide, and asked for our prayers. Then we had a check-in.

**Consent Agenda:** John moved to approve the Consent Agenda with the exception of the Treasurer's report. That will be sent later and approved next month:

- **Agenda, May 13, 2013 Board of Trustees Meeting**
- **Minutes, April 8, 2013 Board of Trustees Meeting**
- **Staff Reports, April 2013**

Allen seconded, and the motion was passed unanimously.

## **New Business**

- 1.) Finance Committee update - Fundraising Policy: Vickie reviewed the proposed policy. The Committee will revise the policy to create a standardized template people can use to submit fundraising proposals to the Finance Committee, as well as adding language around what constitutes an affiliated group.
- 2.) Executive Committee update: Items discussed and handled during the Committee meeting include: The updated Emergency Management Policy will be tabled until June. Jennifer brought up that she was listed on the website to serve a one-year term, but had agreed to a two-year term. Lisa will follow up with the Nominating Committee to correct this.
- 3.) Communication Committee update: The Committee met and established how it will operate. This committee is charged with internal communications only, not with marketing to the larger community. They recommended eliminating the announcements in the order of service to save money. The Committee will appoint and vet several users of Twitter on behalf of the Church. The Committee will provide guidelines to the congregation about the posting of flyers. That is still in progress. Fiske will be the chair. Their mission statement is: "The Communication Committee shall operate as a standing committee including no less than three members appointed by the Board. The purpose of the Committee is to consider and resolve communication issues affecting the congregation. The Committee shall meet at its own discretion (no scheduled meeting) to consider communication issues as they arise. The Committee will utilize email as it deems appropriate to consider communication issues. The Committee shall resolve communication issues at its own discretion, excepting issues deemed potentially controversial, or which become controversial. In such cases the Committee shall refer the issue to the Board for resolution. The Committee will report decisions to the Board during monthly meetings." The Committee doesn't see any need for changes to the policy at this time. We'll discuss creating a Marketing Committee in a future Board meeting.
- 4.) Policy on Promoting Businesses Committee: The Committee plans to meet after the all-church picnic on Sunday, April 19th.
- 5.) All Souls Fundraising Request: John moved that we decline All Soul's request, Annette seconded, and the motion was passed unanimously. Thom will respond to their letter.
- 6.) Facilities Use issues: Several facilities use issues came up in the Exec Committee meeting, including the fragrance-free seating and use of classrooms. There is a need to create a committee to create a policy to address these. There are currently 29 4-year-olds in one classroom, and the RE staff would like to split them into two classes. Allen moved to create a Facilities Use Committee. Annette seconded, and

the motion was passed unanimously. We will try to identify someone to chair it before the June Board meeting.

- 7.) Annual meeting prep: Lisa has the minutes from last year's meeting. Vickie will talk about the budget and the Capital Campaign. We still need a report from RE Council, which Rachel is working on. Thom is working on a report from the Worship Committee, and Sara has the Membership Committee report done and will send it to Lisa. We'd like someone from the Endowment Committee to be available to answer questions if they arise.

## **Old Business**

- 1.) Child and Youth Safety Policy update: Megan Irwin presented the RE Council's proposal to update the Child and Youth Safety Policy. They had a lawyer and a teacher help them review the proposal. Jennifer moved to approve SMUUCH\_SAFETY\_AND\_DISCIPLINE\_STANDARDS\_03-03-13-1.xls. John seconded, and the motion was passed unanimously.
- 2.) Budget: We've received some more pledges, but some are still outstanding. We're still looking at about an \$80K shortfall. Thom is reaching out to those who still haven't responded. Vickie can either present a budget at the annual meeting that shows the shortfall, or one that shows proposed cuts, or both. The Board agrees that showing the congregation the contrast would be helpful. Some people have suggested selling parts of our land. If we had a buyer, we'd consider it. Phil Hannon doubts it would be worth the effort for what we could get for it, and it would impede our access to 95th St. in the long term. Sara suggested we should talk about Stewardship year-round, and not just at Canvass time, and that the committee could be looking at the income side of the budget year-round.

The meeting was adjourned at 9:16 PM.