

Shawnee Mission Unitarian Universalist Church

Board of Trustees Meeting

December 8, 2014 6:00 p.m.

Board Room

INVITE everyone in a caring community

INSPIRE the search for spiritual growth

INVOLVE all in working for a peaceful, fair and free world.

Voting members	
Fiske Miles, President	X
Zach Irwin	X
Jennifer Nelson	X
Terry Cushman	X
Ellen Landsbaum	X
John Howard	X
Caroline Dawson	X
Non-voting members	
Rev. Benjamin Maucere	X
Vickie Trott, Treasurer	X
Michael Monthey, Secretary	
John Holloway	
Others	
Rachel Wathen	X
Kim Enyart	X
Randy Burdge	X
Don Skinner	X

Fiske called the meeting to order at 6 PM.

Chalice Lighting and moment of reflection

Check-in

Consent Agenda

Jennifer Nelson moved to approve the Consent Agenda as modified, seconded by Terry. Approved unanimously.

1. Agenda, December 8, 2014 Board of Trustees Meeting
2. November 2014 Minutes
3. Staff Reports, November 2014
4. Treasurer's Report, November 2014

Executive Committee Report

1. Kim Enyart has given notice that she wishes to reduce her hours and responsibilities at the church. She is willing to continue as bookkeeper but not rentals/facilities manager. This will give her time to pursue other interests. Vickie Trott, Mike Turvey, Penny Burdge and Rev. Benjamin met with her; Mike, Penny, and Benjamin met with Deb Markum to discuss how her responsibilities would be affected. Penny and Mike will explore possible sources of applicants for the position of rentals/facilities manager.
2. Penny Burdge to resume duties as webmaster, relieving Danny Novo, in the interim before our new website goes online.

New Business

1. Jennifer Nelson moved to approve accepting stock gift for the purpose of KCUR sponsorship and set up a separate account. Zach Irwin seconded the motion. The motion was passed unanimously.

Old Business

1. Zach Irwin moved to table the discussion of the aspirational budget to the January Meeting. Ellen Landsbaum second. The motion was passed unanimously.
2. Jennifer Nelson moved to accept the updated Financial Policy document with the indicated changes as well as change to Records Retention and Destruction section H, bullet point contracts and leases to be retained for 3 years and the exception to the Minister's discretionary fund. The minister's discretionary fund changes will be brought to the January meeting. Terry Cushman seconded. The motion was passed unanimously.
3. Jennifer Nelson moved to proceed with using Paypal. The financial impact will be reviewed by the board in one year and determination for continuance will be made at that time. John Howard seconded. The motion was passed unanimously.

4. Zach Irwin moved to proceed with Parkwood Day School to establish a preschool operation at SMUUCCh. John Howard seconded. The motion was passed unanimously.
5. Zach Irwin moved to approve the Peanut Free Policy. Ellen Landsbaum seconded. The motion was passed unanimously.
6. Jennifer Nelson moved to approve the Donate the Plate policy. Terry Cushman seconded. The motion was passed unanimously.

Action Checkout

1. Vickie Trott to bring revised policy covering Minister's Discretionary fund. Revisions include the stipulations that recipients are to be anonymous, and that fund withdrawals made at the minister's request will be in the form of cash (derived from checks made payable to cash).
2. Terry Cushman to work with Penny Burdge to get the approved Donate the Plate policy published on the church website.
3. Zach Irwin to create Survey Monkey page and paper survey forms for Search Committee nominations.

Meeting was adjourned at 8:03 PM.

Next Scheduled Meetings:

Executive Committee: 5:30 Monday, January 5, 2014

Board of Trustees Meeting: 6:00 Monday, January 12, 2014 – Board Room