

Shawnee Mission Unitarian Universalist Church  
 Board of Trustees Meeting  
 July 10<sup>th</sup>, 2017 6:30pm  
 Board Room

INVITE everyone into a caring community  
 INSPIRE the search for spiritual growth  
 INVOLVE all in working for a peaceful, fair, and free world

<b>Voting members</b>	
Don Skinner, President	X
Nancy Mays, President-Elect	X
Logan Heley	X
Tiffany Johnson	X
Jim Lenox	X
Gaby Kusko	X
Jo Ella Hoye	X
<b>Non-voting members</b>	
Rose Schwab, Minister	
Randy Burdge, Treasurer	
Marjorie Rice, Past President	X
Gail Robertson, Secretary	X
<b>Others:</b>	

Call to Order (Don) 6:34pm  
 Chalice Lighting and Reflection (Don)  
 Check-in (All)

**Consent Agenda:**

- I. Question raised by Tiffany: Sent off report to UUA on Rev. Rose evaluations. Were they supposed to be sent to anyone else? Answer: Presumably no.

Motion to approve consent agenda made by Tiffany Johnson, Jo Ella Hoye seconds  
 Unanimous vote, motion carries

**New Business:**

1. Photo directory (Don)
  - a. Don is checking in on this – Life Touch still to deliver
  - b. Will report back when we have new information (Don)
  
- II. Rental possibilities (JoElla)
  - a. Jo Ella spoke to Tom Schenkelberg with Polsinelli regarding best options for attorney – hourly rate \$525 (but comment that some are around \$300-\$400)
  - b. Consideration of pro bono – but may sacrifice quality or experience

- c. Next step – engagement letter and conflicts check if church would like to pursue
- d. No movement on NAACP rental since last board meeting
- e. Gaby has spoken to a number of lawyers in the congregation – but none available or with expertise in land/real estate law
- f. Benefits of establishing consistent representation/counsel – establishing relationship, understanding of our needs over time, and strategic planning
  - i. Concerns raised about known expectations and up-front bids
- g. Clarification of “what are our aims?”
  - i. Rezoning to NPO district
  - ii. To allow us to partner with other organizations for space sharing
- h. Jo Ella will recuse herself from any votes for rezoning due to conflict of interest
- i. Logan brought attention to possible lobbying needs by an attorney – board does not believe this will be a concern, but appreciate the information
- j. Possibility of a congregant “liaison” to improve communication with any lawyer we employ?
  - i. Gaby to reach out to congregants who may be open to dialogue
- k. Question raised: After rezoning, would we have a concerted effort to attract groups to utilize space?
  - i. Discussion that the city did approve a preschool as an accessory in the past
- l. Board agreed that counsel would be beneficial
- m. Discussion of where funding would come from?

Vote on next steps?

- Questions
- what is a letter of engagement?
  - does an engagement letter preclude seeking out other possible counsel?
  - what is the purpose of rezoning? (e.g., mission, financial, etc.)
  - what resources might be available through UUA? (e.g, liaison, counsel)
  - what is our vision for this building?
  - better cost estimate from counsel?

Terminology in Lenexa::

Planned neighborhood office district (NPO) – church, daycare, park, personal instruction, conditional and special uses (public or civil, club, nursing homes, public use, medical or dental, self-service)

Residential (R1) – church, housing, park, daycare (special use permit), cemetery

Before voting:

1. Jo Ella to pose questions to Tom Shenkelberg and discuss past with Kim Enyart
2. Nancy to get a better sense from QSpace on if/when they may need space
3. Executive committee to discuss if needed prior to next board meeting

### III. Budget (Kim)

- a. Discussed fiscal year ending
- b. Permission was given last year to use restricted funds for picnic, but was not needed
- c. Reviewed balance sheet
  - i. Six bank accounts – 1) capital campaign (BB), 2) original capital campaign (masterplan, pegged for lighting), 3) restricted (money not supposed to be directly used for operating budget, specified funds), 4) coffeehouse, 5) employee (1<sup>st</sup> part of budget), and 6) operating (2<sup>nd</sup> part of budget)
  - ii. Endowment – updated every 6 months

- d. Explanation of various Money Market restricted funds (e.g., coffeehouse run by youth, COA, crosslines, dance floors, documentary films)
  - i. Some items/restricted funds may need to be moved as they no longer have a “head”
  - ii. Memorial funds – currently at board discretion
- e. What would the board like done with memorial restricted funds? (Kim)
  - i. Discussion of COA (shortage, van, etc.)
    - 1. 11 individuals going
    - 2. \$2400 short, will use \$1500 from chalice coffee
  - ii. Discussion of creation of a “wish list”
    - 1. To be started at retreat
    - 2. Need actual accounting of how much it truly costs to run church\*\*  
Gaby to write letter to survey individuals who contribute independently

Motion to move \$900 from Patsy Pierce Memorial Fund to COA for 2017 Boston trip  
 Gaby Kusko motions, Tiffany Johnson seconds  
 - Contingent on Rachel presenting to board strategic plan for ongoing COA  
 stewardship by October board meeting  
 Unanimous vote, motion passes

- IV. Financial report (Don)
  - a. Phil Hannon indicates roof should start in September (probably)
- V. Report on GA (Gaby)
  - a. Report sent to board by Don
  - b. Since SmuuCh is a primary player in GA for upcoming 2018, we need to raise awareness in our church about GA and our role
    - i. Articles
    - ii. Updates to website
    - iii. Electronic messaging board
    - iv. Sundays after church to have coffee hour “talk back” sessions about GA
  - c. Need to work with Rachel Wathen and youth
    - i. Having kids attend All Souls in September for GA meeting with a breakout
  - d. Congregations at: All Souls, Columbia, Lawrence, Topeka, Salina, Manhattan, Wichita
  - e. First GA planning meeting completed successfully in June 2017
  - f. Traveling chalice to make first stop in Salina
    - i. Need a coordinator for the traveling chalice
    - ii. Currently working with Lisa Presley from the midamerica region – going to send out word with monthly newsletter
  - g. After September meeting: assigning individuals to roles, will have theme, will begin looking for groups for the “big ask”
- VI. Donate the Plate
  - a. Discussion of process to submit applications for DTP
    - i. Application to Terry Cushman
    - ii. What is the process for decision-making? Many questions raised by board members about the process.

- iii. Is it a “good” process? Worth it to explore the process?
  - 1. Yes. Discussion of how the process could change by board.
- iv. Don will ask Terry about the current process – tabled any decisions at this time
  - 1. Option to bring DTP back to board discussion
    - a. Option to retain current process
  - 2. Option to develop new process

- VII. Board retreat options – doodle needed
  - a. All Saturdays in October and November, except October 28<sup>th</sup>
  - b. Tiffany to create doodle or schedule selection

Motion to adjourn made by Logan Heley, Tiffany Johnson seconds  
Unanimous vote, motion carries

Meeting adjourned at 8:14pm

Upcoming dates:  
August 14<sup>th</sup> next board meeting