

Shawnee Mission Unitarian Universalist Church
 Board of Trustees Meeting
 June 12th, 2017 6:30pm
 Board Room

INVITE everyone into a caring community
 INSPIRE the search for spiritual growth
 INVOLVE all in working for a peaceful, fair, and free world

Voting members	
Don Skinner, President	
Nancy Mays, President-Elect	X
Jim Lenox	X
Tiffany Johnson	X
Logan Heley	X
Gaby Kusko	X
Jo Ella Hoye	X
Non-voting members	
Rose Schwab, Minister	X
Randy Burdge, Treasurer	X
Marjorie Rice, Past President	
Gail Robertson, Secretary	X
Others:	
Scott Sovereign	X

Call to Order (Nancy) 6:34pm
 Chalice Lighting and Reflection (Reverend Rose)
 Check-in (All)

Consent Agenda:

- I. Rachel's monthly report - reviewed

Motion to approve consent agenda: Jo Ella motions, Tiffany Johnson seconds

Unanimous vote, motion passes

New Business:

- I. NAACP Rental (Rev. Rose)
 - A. Elusive - concerns they may not be renting from us
 - B. President of chapter included the whole group in the decision, so could be just

delayed

- C. Still waiting on news
- II. Another possibility of Q-SPACE sharing space (Rev. Rose)
 - A. Assuring that we are matching our non-profit status
 - B. Two separate concerns: 1) anyone using this building - tax perspective and 2) Residential zoning requires “accessory of the church” status
 - 1. If we rezone to a NPO zone
 - C. If contribution to our budget is less than 10% (~\$50,000), then we do not need to worry about tax status (per Rev. Rose)
 - D. **Sharing space** from a terminology perspective
 - E. Zoning continues to be area of investigation
 - 1. Gaby has been provided some connections with property and NPO lawyers
 - 2. Still seeking legal counsel (looking for a lawyer) to inform this process
 - 3. Will remain an agenda item
 - 4. Jo Ella proposed as possible individual to be in contact, but will be checking with city attorney on whether that would be a conflict of interest
 - a) Tiffany volunteers to be primary contact if Jo Ella cannot be in that role
 - 5. Tiffany has not spoken to the schools - some reservations
 - a) Board agrees that is appropriate - to move on
 - 6. Logan will contact Non-profit Connect for resources
 - F. Q-Space would like to come have an initial meeting - Rev. Rose will be out of town during the time they would like to see the building; need an individual to speak with them from the board
 - 1. Question raised: which rooms/space are available?
 - 2. Randy will meet with Q-Space
 - 3. Question: Reasonable to offer a space on Wednesdays? - they are looking for a semi-permanent space to make their own
 - G. Tabled until we have more information from Q-space and zoning possibilities vs. sharing space
 - H. Jo Ella raised idea of establishing a relationship with an attorney more professionally
 - 1. Questions/concerns: Cost, how much church would use, no line-item in budget currently
 - 2. Possibility of pro bono options/connections
 - 3. Discussion of budget allowance: would need discussion of where in budget re-zoning would fall
 - a) Sharing space may pay for re-zoning costs
 - I. Definitely need to rezone if church will be sharing space with an organization that will be run/organized/managed out of church space
 - J. Board agrees that we should establish ongoing legal counsel for church business

III. Financial report (Randy)

- I. Introduction to new members on the structure of financial reports and budget

- organization, as well a financial campaigns
- II. Need to address expenses that have not historically had a “line-item” in the budget
 - A. Some have come from “board directed funds”
- III. RTUs
 - A. Engaged a general contractor to complete work and roofing subcontractor to evaluate current roof status
 - 1. looking at likely having to replace 40% of roof
 - 2. Roof over sanctuary in good condition
 - 3. Possibility of additional units in high need areas
 - a) question raised regarding structural support and duct work
 - b) evaluating different systems that are feasible for those areas
 - B. Initial goals (as of 9 months ago): to be in construction now, but current status is August/September anticipated start date
- IV. Question: Will a second capital campaign be pursued?
 - A. Not determined at this time
 - B. Original capital campaign goal \$1.2 million - approximately \$250,000 short from initial goals
 - 1. For example, replacing parking lots and aesthetics in lots would easily run \$250,000 (per Randy)
 - C. May be required to use something to shield new units from sight
 - 1. Going to ask city to waive
 - 2. Working budget \$850,000
 - 3. Still waiting on bids and will negotiate as needed for particular items on initial quote/needs
- V. Memorial donations
 - A. Currently when we get a memorial donation, it enters into restricted funds
 - 1. These are “specific donations for items”
 - B. Randy seeking approval from board: when we receive a memorial donation - possibly moving some funds to the endowment
 - 1. Board encouraged to put item on agenda for discussion at future board meetings (in 1-2 months)
 - 2. If ear-marked for particular item, then those would not change
 - 3. General agreement that this is a good idea overall, both in recognizing contributions on giving tree and in utilizing funds appropriately
 - C. Agenda item proposed by Jo Ella: Creation of a running project list/”dream list” - maintained with budget (e.g., lighting, parking lot, solar energy, etc.)
 - 1. Important to recognize and be realistic about possible costs
- VI. New Committee on Ministry members
 - A. Cycles - Alex Knapp, Bernie Norcott-Mahaney, and Penny Burdge have been on it
 - B. Need congregation member to be part of group - board discussed two

possible names that Nancy will reach out to

- VII. New minister evaluations
 - A. Intern?? (Yes!)
 - 1. An intern would be a great contribution to our congregation
 - B. Need form submitted to UUA by July 1st, 2017
 - 1. Nancy Mays volunteered to merge our evaluation materials and send it in to UUA (Tiffany will help as needed)
 - 2. Our process will become the new standard for evaluations in UUA - YAY!

- VIII. Question/clarification continues that church met operational budget, not aspirational budget (board asked to continue clarifying as needed)
- IX. Randy raised discussion points for future agendas:
 - A. Possibility of moving from a 2 year term to a 3 year term (proposed it be on a future budget)
 - B. Discussion of benefits paid on part-time employees - can we afford to continue this practice?
 - 1. Currently church pays 80%
 - 2. Ethical employment important concept raised
- X. GA discussion tabled for next agenda (rolling item)
- XI. Rev. Rose will not be at the next board meeting
 - A. Limited communication and no work unless emergency
 - B. If unavailable, Rev. Rose will establish care/service as needed (e.g., burial)

Motion to adjourn meeting: Tiffany motions for close, Nancy second

Unanimous vote, motion carries

Meeting adjourned 7:47pm